

	Authorized By:	Salt Lake County Library Board of Directors	
	Subject:	Filming Policy	
	Effective Date	Version #	Revision Date
	September 28, 2026	1	

Policy Statement

Salt Lake County Library (the County Library) exists to serve the residents of the county as reflected in its Mission Statement and Values Statement. The duty of fulfilling the library's mission is the first priority of the County Library, and the filming and photography described below is allowed only to the extent that it does not interfere with the access to and delivery of library services.

As public spaces, patrons do not need advance permission to film individuals or items (including vehicles) in public areas. If the public can be present in a space, a member of the public can generally record there.

All parties involved in filming are expected to adhere to the [Library Use & Behavior Policy](#), including treating patrons and staff with courtesy and respect and complying with staff directions. County Library staff may temporarily or permanently stop any photo or video session that violates library policies or appears to compromise public safety or security.

County Library staff may take photos and/or videos of programs and activities for use in County Library newsletters, reports, social media, or other promotional purposes.

Regulations

1.0 News Media Filming and Photography

The County Library has an open-door policy for news media photographers and reporters covering stories or projects that directly involve the library and its programs, resources, and services. Advance authorization for such coverage is not required, but may be obtained from the County Library's Marketing Department by filling out an [online contact form](#).

2.0 Amateur Filming and Photography

Casual amateur photography and videography are permitted at County Library facilities and on County Library grounds. The use of additional equipment, such as lighting or boom microphones, is not permitted. Library furnishings cannot be rearranged for photo or video shoots.

Filming is not permitted in areas where there is a clear expectation of privacy, such as restrooms, or where the public is not allowed without permission, such as private offices or other non-public areas.

The County Library assumes no liability for persons filming or for the distribution of images taken.

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3.0 Filming and Photography in Meeting Rooms

Groups using County Library facilities may arrange for photographers and news media during their event. Filming and photography for such events is restricted to the space reserved by the group and may not take place in other areas of the library. All activities must comply with the County Library [Meeting Space Policy](#), including guidelines regarding commercial activity and sales.

4.0 Commercial Filming and Photography

The County Library does not permit commercial photography or videography in its facilities, except with permission from the Library Director. This includes, but is not limited to, using library buildings or interiors as a stage set for portraiture, model photography, and photography or filming used to advertise goods or services for commercial sale or promotion.

Approved by the Salt Lake County Library Board of Directors on September 28, 2026.